

Project 3A is a MS Access DB exercise. You are to create a Contact List in the Access DB. You could use this as a "backup" for your Phone contact list – just in case you lose or break your phone. You may use your Office 2010 as a guide, but my lecture will provide all the data and information needed to complete the project. You should take notes on the presented data. If you miss class it will be your responsibility to secure the notes from one of you team partners.

You must do the following:

	Commands - points = 30 total	
1	You must have 20 contacts, You being one of the contacts	
2	Use the format that was presented in class for this project – You will provide input in class; therefore, this will be tailored to our class only.	
3	Data can be real or fake , but your " Name " (as one record) must be real so I know who this project belongs too. Otherwise as previously stated, you may use Mickey Mouse, Donald Duck, Barney, Big Bird, etc. <u>All FIELDS</u> must be populated with data.	
4	Create a report, as we designed in class	
5	Print out the report as specified in class	
6	Name of file should be Project3A	

The lecture and notes in class will serve as the foundation for information on the "ACxx" Labs that will be completed during class, as listed on the Syllabus Schedule.